



**Outreach and Engagement Committee
Meeting Minutes
April 16, 2024**

A meeting of the Outreach and Engagement Committee of the Board of Trustees was held on April 16, 2024, in the McCormick Rooms, 4th Floor.

Committee members present: Dawn Erlandson, Chair; Jerry Janezich, Vice Chair; Alex Cirillo, Christopher Richter, and Cheryl Tefer.

Other board members present: Jay Cowles, Tim Huebsch, Roger Moe, Kathy Sheran, and George Soule.

Staff present: Scott Olson, Chancellor; Noelle Hawton, Chief Marketing and Communications Officer.

Meeting materials and audio recordings are available on the [Board of Trustees website](#).

Committee Chair Erlandson called the meeting to order at 1:15 p.m.

Agenda Item 1: Approval of the Meeting Minutes for March 19, 2024

Committee Chair Erlandson asked if there are any changes or amendments to the minutes then asked for a motion to approve. Trustee Richter made the motion and Trustee Cirillo provided a second.

The minutes were approved unanimously.

**Agenda Item 2: Proposed Amendment to Policy 3.23 Naming Colleges and Universities
(Second Reading)**

Committee Chair Erlandson invited Noelle Hawton, Chief Marketing and Communications Officer, to present on the proposed amendment to Policy 3.23 Naming Colleges and Universities, as detailed in the meeting materials.

Committee Chair Erlandson asked committee members to consider the following recommended committee motion:

The Outreach and Engagement Committee recommends that the Board of Trustees approve the proposed amendment to Policy 3.23 Naming Colleges and Universities.

Trustee Richter made the motion and Trustee Tefer seconded.

The committee voted to approve the recommended motion unanimously.

Agenda Item 3: Meeting a Statewide Industry Need: Medication Aides

Committee Chair Erlandson invited Shannon Bryant, Executive Director for Workforce and Economic Development; LeAnn Snidarich, Workforce Solutions Program Manager; and Elaine Vandeburgh, Director of Healthcare Education and Industry Partnerships, Minnesota State HealthForce Center of Excellence, to present on Meeting a Statewide Industry Need: Medication Aides, as detailed in the meeting materials.

This being an informational item, there was no vote taken.

Adjournment

The committee chair adjourned the meeting at 1:53 p.m.